



British native-origin seed form

Office address

For official use: date received



If you wish to receive confirmation that your form has been received please complete this slip.

Please enter your name and address in the panel below

DO NOT DETACH



Blank box for name and address

Your British native-origin seed form was received by Natural England on the date shown overleaf.

This acknowledgement only provides proof that your form has been received by Natural England.

FOR NATURAL ENGLAND USE ONLY	Agreement reference number (to be used on all correspondence)
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How to use this form

Important: before you complete this form, please read your Higher Level Stewardship scheme agreement, handbook and supplements (if any). If you need further guidance please contact Natural England.

- This form should be used to register the source of seed used on your HLS agreement.
- British native-origin seed refers to seed originally collected from wild populations in Great Britain (from sites with no known history of sowing of amenity or agricultural varieties) and either sown directly, or grown on as a field crop to provide further seed. It includes seed collected in 'green hay'. It excludes certified amenity or agricultural varieties of native species.
- **Organic farmers should source native seed from an organic source, if one is available. If not, they should contact their Organic Inspection Body to discuss whether an alternative source requires a derogation.** Please read the OELS and HLS scheme handbooks and supplements (if any) for more information on the use of native seed mixes.
- HLS agreement holders must complete this form when claiming payment for native seed capital items. Your HLS claim cannot be paid until this form has been received.
- Please write clearly in **black ink** and BLOCK letters. Any alterations must be initialled and dated. Do **NOT** use correction fluid.
- If you require more space for any section please continue on a separate sheet, ensuring that you add the agreement reference, sign and date each sheet.
- Please send your completed form to your Natural England office. Forms completed electronically must be printed and signed. You are advised to keep a copy of this form for your records.
- This form is available from your Natural England Office or the Natural England web site at <http://www.naturalengland.org.uk/ourwork/farming/funding/es/forms/default.aspx>

Receipt Stamp



Section 1: Details of agreement holder

1. (a) Agreement reference number
- (b) Name of applicant/agreement holder
- | Title
(Mr/Mrs/Miss/Ms) | Initials | Forename | Surname |
|---------------------------|----------|----------|---------|
| | | | |
- (c) Business name
- (d) Correspondence address
- | |
|----------|
| |
| |
| Town |
| County |
| Postcode |
- (e) Tel number (incl. national dialling code)
- (f) Fax number (incl. national dialling code)
- (g) Mobile number
- (h) Email address

2. Authorisation for an agent to complete an HLS British native-origin seed form.

- (a) I am an agent completing this form on behalf of the agreement Holder. Yes No

If 'NO', please go to Section 2.

- (b) If 'YES' the individual(s) on whose behalf you are completing this form must have authorised you to complete it. If no written authorisation has been supplied previously for this agreement, you must submit it with this completed form.

Please tick to confirm if an authorisation letter or form is attached.

Please tick to confirm if an authorisation letter or form has been previously supplied

Section 2: Details of where the native seed has been or will be sown or spread

3. Please record the RLR field numbers and areas of all of those fields on which you have sown or intend to sow the native seed or spread the green hay

RLR field number	Area (ha)	RLR field number	Area (ha)

Please enter the number of continuation sheets used in the box

Section 3: Details of the source of the native seed mix

4. (a) Have you purchased a seed mix from a seed supplier? Yes No

If NO, please go to question 5

If YES, please provide details of the purchased seed mix at b, c, d & e below and then go straight to Section 4.

- (b) Name and/or contents of seed mix (please append a species list if available)

- (c) Quantity (kg) purchased

- (d) Name of seed supplier

- (e) Address of seed supplier

Town

County

Postcode

Now go to Section 4 and read and sign the declarations.

5. (a) Have you collected your own mix, or paid for a contractor to collect a seed mix, from a specific field or fields? Yes No

If YES, please tick to indicate which method was used to collect the seed:

Green hay (freshly cut material from species-rich vegetation)

Specialised seed harvesting machinery e.g. combines, brush, vacuum harvester

Hand collected seed

Other

If other please specify:

- (b) Name of site where seed was collected

- (c) Name of site owner

- (d) Address of site owner

Town

County

Postcode

- (e) Date of seed collection(s) (day/month/year)

- (f) Please record the RLR field numbers and areas of the fields from which the seed was collected. If the fields are not registered on the RLR, please give an 8 figure grid reference.

RLR field number	Area (ha)	RLR field number	Area (ha)

Please enter the number of continuation sheets used in the box

- (g) Please indicate the habitat type from which the seed (or other material) was collected:

Lowland heathland	<input type="checkbox"/>	Reedbeds	<input type="checkbox"/>
Lowland calcareous grassland	<input type="checkbox"/>	Cereal field margin/arable crop	<input type="checkbox"/>
Lowland meadow/pasture	<input type="checkbox"/>	Upland acid grassland	<input type="checkbox"/>
Lowland acid grassland	<input type="checkbox"/>	Upland heathland	<input type="checkbox"/>
Rush pasture	<input type="checkbox"/>	Upland calcareous grassland	<input type="checkbox"/>
Semi-natural wet grassland	<input type="checkbox"/>	Upland hay meadow	<input type="checkbox"/>
Semi-natural woodland	<input type="checkbox"/>	Other	<input type="checkbox"/>

If 'Other' please specify

- (h) To the best of your knowledge has there been any sowing of agricultural or amenity varieties on the site in the last 25 years? Yes No

If YES, we may need to contact you to discuss your claim.

Section 4 : Declaration

I declare that:

- I have read and understand the provisions of my agreement and have complied with its terms, except as otherwise approved in writing by Natural England; and
- the information given in this form is to the best of my knowledge correct and I accept full responsibility for it.

This declaration must be signed by the agreement holder or by an agent who has written authority from the agreement holder.

Signature	Name in BLOCK letters	Date

WARNING

If you knowingly or recklessly make a false or misleading statement to obtain aid for yourself or anyone else, you risk prosecution (which could result in imprisonment, a fine or both), the loss of all aid paid to you under the scheme(s) in respect of which you have made a commitment, and exclusion from certain schemes for up to two years.



Using and Sharing your information

The data controller is Natural England, Foundry House, 3 Millsands, Riverside Exchange, Sheffield S3 8NH.

Your information will be stored and processed in accordance with the Data Protection Act 1998. This Act gives you, as an individual, the right to know what data we hold on you, how we use it, with whom we share it and for it to be accurate.

It will be used for administering and analysing applications/agreements under agri-environmental schemes. It will be circulated and discussed in confidence with those persons or organisations helping Natural England to assess and monitor applications/agreements. Some information will be shared with other grant distribution bodies and Government Departments to enable them to detect fraudulent applications/agreements and to co-ordinate the processing of complementary applications/agreements. To do this we may have to discuss applications/agreements with third parties or disclose information about funding decisions. Because participation in this scheme involves expenditure of public money and there is public interest in how the money is spent, Natural England may make the information you provide publicly available.

Natural England or its appointed agents may use the name, address and other details to contact you in connection with occasional customer research aimed at improving the services that Natural England provides to you.

We will respect personal privacy, whilst complying with access to information requests to the extent necessary to enable Natural England to comply with its statutory obligations under the Environmental Information Regulations 2004, and the Freedom of Information Act 2000.